**Parent/Guardian Notification Regarding the Completion   
of the Required NYS School Health Examination Form**

Dear Parent/Guardian, Date:

Education Law requires all New York State (NYS) public school students to have a health exam when they are a new student in a school district and when they enter Pre-K or Kindergarten, and grades 1, 3, 5, 7, 9, and 11.

**Schools can ONLY accept a health exam documented on the** [**NYS Required School Health Examination Form**](https://www.p12.nysed.gov/sss/documents/health-exam-form.pdf) **or an Electronic Health Record (EHR) equivalent health exam form with the required components and in relatively the same presentation order of those components.**

We have attached a letter and copy of the required form with instructions for your healthcare provider (HCP). The form and instructions are also on our website at [www.schoolhealthny.com](http://www.schoolhealthny.com). Please share the attached papers at your child’s health exam visit with their healthcare provider (HCP). This is typically a doctor but may also be a nurse practitioner or physician assistant.

Sincerely,

School District Medical Director/Administrator

**If you have questions, please contact:**

Nurse: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This sample resource is located at [www.schoolhealthny.com](http://www.schoolhealthny.com) – 10/31/2023