**School District Letterhead**

**Sample District Epinephrine Auto-Injector Notification**

Dear Parent/Guardian,

Some people have serious allergic reactions to insect stings, food, medication, or other items in a school. The allergic reaction may be so serious that treatment with epinephrine must be given before sending the person to the hospital. Epinephrine is given by needle using an epinephrine auto-injector.

New York State allows schools to purchase and have epinephrine auto-injectors and train staff to give this medication to students or staff on-site with symptoms of serious allergic reactions (anaphylaxis) regardless of whether the student or staff member has a previous history of severe allergic reaction. **This letter is to notify you that we have chosen to provide epinephrine in our school for an emergency.**

If your child has a serious allergic reaction at school and is given epinephrine, you will be notified, and an ambulance will be called to take your child to a local hospital emergency room.

Please contact the school if you would like further information.

Sincerely,

Administrator Name